

## Elting Memorial Library 2018 Budget

	2017 ACTUALS + PROJECTED	2018 APPROVED
<b>INCOME</b>		
Local Public Funds	<b>466,000</b>	556,000
State Aid to Public Libraries	<b>7,064</b>	6,000
State Grants	<b>5,229</b>	0
<b>Gifts and Endowments</b>		
Spring appeals, In Memory of Gifts, Matching donations, etc.)		
Corporate	7,100	5000
Individuals	32,441	35000
Foundations	46	46
Donations for Books, Donations to fund Music in the Garden, Youth or		
Corporate	1,250	1000
Individuals	9,081	8000
Foundations	3,783	3500
<b>Non-Cash Donations</b>	<b>20,848</b>	<b>0</b>
<b>Total Gifts and Endowments</b>	<b>74,548</b>	<b>52,546</b>
<b>Fundraising Events</b>		
Library Fair	32,348	31,000
Spring Event CANCELLED 2016	9,580	0
50/50 Raffle	-	0
Walk the Dog Event	2,189	2,000
Health Fair	-	0
Other Events/Fundraising (includes Mini-Golf)	3,211	1,000
<b>Total Events</b>	<b>47,328</b>	<b>34,000</b>
<b>Earned Income</b>		
In-Library Book Sales*	1,000	1,000
Fines	9,298	10,000
User Fees	1,215	2,000
Lost Books/DVD's/CD's	300	350
Rental Income	1,440	1,440
Historic Collection Sales	-	0
Music in the Garden (Earned)	-	0
Youth Programs (Earned)	44	0
Children's Programs (Earned)	-	0

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Other Earned Income	387	400
<b>Total Earned Income</b>	<b>13,684</b>	<b>15,190</b>
<b>Investment Income</b>		
Interest on Savings	1,136	1300
Dividend Income	50	300
<b>Total Investment Income</b>	<b>1,186</b>	<b>1600</b>
<b>From Savings</b>	<b>-</b>	
<b>GRAND TOTAL INCOME</b>	<b>615,039</b>	<b>665,336</b>

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	2017 ACTUALS + PROJECTED	2018 APPROVED
<b>EXPENSES</b>		
<b>Personnel</b>		
Salaries and Wages	295,953	333,152
Payroll Taxes & Other Benefits	26,199	30,000
Health Insurance	24,101	32,848
403B	8,500	10500
Staff Development	70	1,500
<b>Total Personnel</b>	<b>354,823</b>	<b>408,000</b>
<b>Library Materials</b>		
Books	28,306	31,000
E-Books	1,709	2,000
Audio-Visual Materials	6,200	6,200
Periodicals	3,088	3,500
MHLS Interlibrary Loan and eBooks	7,152	8,000
Material Supplies, Repairs and Conservation	1,849	825
Library Materials - Other	-	0
<b>Total Library Materials</b>	<b>48,304</b>	<b>51,525</b>
<b>Programs</b>		
Adult Programs	300	2500
Youth Programs	2,751	2000
Children's Programs	1,141	2000
Music-in-the-Garden	3,470	3500
World History Series	-	0
<b>Total Programs</b>	<b>7,662</b>	<b>10,000</b>
<b>Building Operation and Maintenance</b>		
Repairs and Maintenance	12,455	22,000
Electric	13,565	16,000
Fuel	16,631	17,000
Other Utilities	2,373	3,000
Umbrella Insurance	10,324	16,500
Cleaning	12,625	15,000
Garbage Removal	1,484	1,500

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Landscaping and Groundwork	3,185	2,500
Snow Removal	3,853	5,000
Building Expenses to Capitalize	8,829	0
<b>Total Building Operation and Maintenance</b>	<b>85,324</b>	<b>98,500</b>

### **Fundraising and Promotion**

Library Fair	6,650	7500
Spring Event (Elting Under the Stars)	5,503	150
Walk the Dog	212	200
Other Fundraising Expenses		500
Direct Mail Appeals	4,566	5000
Advertising Expense	-	25
Website and Electronic Communication	1,260	1000
<b>Total Fundraising and Promotion</b>	<b>18,191</b>	<b>14,375</b>

### **Administrative**

Accounting Services	2,049	6,000
Payoll Service	1,782	2,000
Professional Fees Other	800	1,000
MHLS Database and Administrative	6,460	7000
Supplies	9,517	10,000
Printing	-	100
Telephone and Communications	1,873	2,000
Postage	665	800
Dues	585	700
Bank Charges	1,237	1500
Equipment Rental and Maintenance	3,987	2100
Equipment Purchase	17,751	16,000
Furnishings	-	6,600
Administrative -Other	1,900	1,000
<b>Total Administrative</b>	<b>48,606</b>	<b>56,800</b>

### **GRAND TOTAL EXPENSES**

<b>562,910</b>	<b>639,200</b>
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**Elting Memorial Library 2018 Budget**

<b>GRAND TOTAL INCOME</b>	<b>615,038.82</b>	<b>665,336.00</b>
<b>GRAND TOTAL EXPENSES</b>	<b>562,909.67</b>	<b>639,200.00</b>
<b>SURPLUS / <b>DEFICIT</b></b>	<b>52,129.15</b>	<b>26,136.00</b>